



## Wedding Planning Checklist

The days leading up to your wedding should be a joyous and fun time. Use this checklist as a guide to plan your wedding and take some of the stress out of the process. Be creative and feel free to customize the experience to make it uniquely your own. Be Blessed: *Bucky's Rentals*

### *Six or more months ahead*

- ♡ Decide on the type of wedding you want, formal or informal, time of year, etc.
- ♡ Set budget.
- ♡ Hire wedding coordinator, if desired.
- ♡ Prepare guest list, and organize addresses.
- ♡ Finalize wedding date.
- ♡ Reserve ceremony and reception sites.
- ♡ Choose attendants.
- ♡ Order dress and accessories, including veil and shoes.
- ♡ Secure officiant of ceremony
- ♡ Plan and book honeymoon.
- ♡ Send save-the-date cards, if using.

### *Four to six months ahead*

- ♡ Reserve rental equipment, such as tables, chairs, tents and decor.
- ♡ Order stationery, including invitations and thank-you notes; book calligrapher, if using.
- ♡ Register for gifts.
- ♡ Purchase wedding rings.
- ♡ Purchase or reserve groom's attire. Choose attendants' attire.
- ♡ Book caterer
- ♡ Book florist
- ♡ Book music for ceremony and reception
- ♡ Book photographer and videographer.
- ♡ Reserve accommodations for out-of-town guests.
- ♡ Book a room for wedding night.
- ♡ Choose gifts for wedding party.

### *Two to four months ahead*

- ♡ Discuss menu with caterer.
- ♡ Discuss service with officiant.
- ♡ Secure readings and readers for ceremony.
- ♡ Write your wedding vows, if you so choose.
- ♡ Order wedding cake
- ♡ Schedule rehearsal time and rehearsal dinner.
- ♡ Mail invitations.
- ♡ Write thank-you notes as gifts arrive.

## Wedding Planning Checklist (Continued)



### *One to two months ahead*

- ♥ Buy guest book.
- ♥ Have programs printed.
- ♥ Obtain marriage license, and request certified copies.
- ♥ If you intend to change your name, file the necessary documents.
- ♥ Send change-of-address information to post office.
- ♥ Contact local media outlets about publishing wedding announcement.

### *Two weeks ahead*

- ♥ Complete final dress fitting.
- ♥ Develop seating plan, and write place cards.
- ♥ Notify caterer of guest count.
- ♥ Write toasts/thank-you's for rehearsal dinner and wedding reception.
- ♥ Assign responsibilities for other details at wedding/reception.
- ♥ Update final guest and meal counts with caterer.
- ♥ Confirm honeymoon arrangements and pack.

### *One day ahead*

- ♥ Ensure transportation arrangements for ceremony and reception.
- ♥ Have manicure and pedicure.
- ♥ Rehearse ceremony.
- ♥ Hold rehearsal dinner; give gifts to wedding party (and parents, if you desire)
- ♥ Prepare payment and tip envelopes for officiant, vendors, etc and make arrangements for someone to distribute.

### *That special day*

- ♥ Relax, have fun and enjoy the experience.